



## **FOC Friends of the Chair Meeting**

Stockholm Internet Forum, Stockholm, Sweden

Monday, 15 May 2017

**Attending:** Argentina, Canada, Germany, Estonia, Netherlands, Spain, Sweden, US

**Apologies:** Costa Rica, Norway, UK

## **MINUTES**

Housekeeping

- Friends of the Chair (FotC) discussed FOC Chairmanship
- FotC were updated on implementation of the San Jose Work Plan (SJWP)
  - The SU outlined the action points mandated in the SJWP that have now been completed, and that are still outstanding [*please see below for details*].
  - Terms of reference Working Group (TORWG):
    - The main focus of activity has been on the revision of the FOC Terms of Reference through which goals 1.1., 1.3, 1.4, 2.1 and 2.5 have now been completed
    - US thanked members for their input on the document. The ToR has now been published, and focus will now be on drafting new protocols
    - Stakeholders input will inform implementation efforts, particularly regarding mechanisms for multistakeholder participation
    - FotC agreed to discuss new protocols needed on the next FotC call to discuss how to organise the drafting process, and creation of a protocol to approve them
  - Funding Coordination Group (FCG): There is still a deficit which is urgent to address.
  - SU presented a summary of the research carried out under goal 2.2. of the SJWP “Develop a plan to formalize and strengthen networks among FOC member missions in key multilateral forums’. The full report is being finalised and will be circulated soon.

**Action Point >>** SU to circulate report addressing goal 2.2 of the SJWP

Coordination

- SU ran through agenda for FOC Strategy and Coordination Meeting on 16 May at Stockholm Internet Forum
  - Matthew Shears [former co-chair of WG1] joined the meeting under this agenda point to seek guidance on facilitating the consultation on multistakeholder engagement [co-facilitated by the US].



- SU ran through survey results and action plan inputs for FOC Strategy and Coordination Meeting on 16 May at Stockholm Internet Forum

**Action Point >>** SU to email summary of SIF Strategy and Coordination Meeting to all members

#### Joint Activities

- US updated members on learning call on network disruptions
  - Call will be used to reflect on the network disruption that occurred in Cameroon for 100 days targeting anglophone areas and look forward to areas at risk for network disruptions in the future to better prepare the Coalition's ability to coordinate a suitable response.
  - Call is tentatively scheduled for June 8, and GNI will provide Conference calling facilities and advise on parameters of the call
  - US will send out a note to call members and encouraged all interested to join the call

**Action Point >>** US to liaise with SU and Global Network Initiative to convene learning call with civil society groups from AccessNow's #Keepiton campaign on June 8

**Action Point >>** US to send out note to Coalition members to join learning call on Network Disruptions

#### Outreach

- Members discussed potential action regarding Hungary application and Maldives membership in light of the Stockholm Terms of Reference

#### Updates on Working Groups

- SU informed Friends that all thank you letter to Working Group members have been sent out, and the Working Groups will be formally thanked at the Stakeholder Session at the SIF Strategy and Coordination Meeting

#### AOB

- Members agreed to continue with the current standing agenda for Friends of the Chair calls going forward, and agreed new timetable of calls for 2017-18 [please see below].



## San Jose Work Plan Progress

**OBJECTIVE 1: Increasing effectiveness, coherence and credibility while sustainably and strategically expanding Coalition membership**

### COMPLETED

- Goal 1.1: Revise and clarify membership criteria and procedures to ensure that new members are committed to the Coalition's objectives and commitments;
- Goal 1.3: Clarify member responsibilities, including vis-a-vis engagement with domestic stakeholders and international bodies, as well as participation in Coalition conferences, strategic meetings, and other activities;
- Goal 1.4: Establish internal procedures to promote adherence to these commitments and responsibilities

### OUTSTANDING

- Goal 1.2: Develop and achieve Coalition agreement on an outreach plan based on these reviewed criteria;

**Objective 2: Improve the Coalition's ability to cooperate strategically and cross-regionally among members to develop and promote norms and coordinate activities**

### COMPLETED

- Goal 2.1: Clarify the roles of the Chair, Friends of the Chair, and Support Unit;
- Goal 2.5: Form a standing funding coordination group to help ensure the financial sustainability of the Coalition and coordinate donor activity to support Coalition aims and objectives

### OUTSTANDING

- Goal 2.2: Develop a plan to formalize and strengthen networks among FOC member missions in key multilateral forums
- Goal 2.3: Develop a consistent structure and operating procedure to improve planning for and enhance the value of the Coalition's Annual Conference;
- Goal 2.4: Develop clear procedures for the development and promotion of Coalition statements;

**Objective 3: Clarify and enhance external relationships**

### OUTSTANDING

- Goal 3.1: Produce options and recommendations on how best to structure engagement with non-state stakeholders. In the interim, co-chairs of the existing multi-stakeholder Working Groups should extend their mandates with a view to conclude their current workplan deliverables;
- Goal 3.2: Explore opportunities to maximize the impact of local FOC networks and coordinate and collaborate with similar organizations that share the Coalition's objectives



## Schedule of Friends of the Chair Calls 2017-18

Date (last Wednesday of every month)	Time (UTC)
31 May	14:00
28 June	14:00
26 July	14:00
30 August	14:00
27 September	14:00
25 October	14:00
29 November	14:00
27 December	14:00
31 January	14:00
28 February	14:00
28 March	14:00
25 April	14:00
30 May	14:00